



AFRICAN COURT ON HUMAN AND PEOPLES' RIGHTS
COUR AFRICAINE DES DROITS DE L'HOMME ET DES PEUPLES
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The Registry of the Court

EXTERNAL PUBLICATION OF JOB POSTING

1. Organization and Job information

Job title: Interpreter/Translator – Portuguese

Start date: December 10, 2021

End date: January 24, 2022

Reference code: N° AFCHPR/2021/10

Location: Arusha, Tanzania

Organization: African Court on Human and Peoples' Rights

The African Court was established by virtue of Article 1 of the Protocol to the African Charter on Human and Peoples' Rights on the establishment of an African Court on Human and Peoples' Rights, adopted on 9 June 1998 and came into force on 25 January 2004. It is the first continental judicial body charged with the responsibility of ensuring the protection of human and peoples' rights. The Court became operational in 2006 and its seat is in Arusha, United Republic of Tanzania.

- Reports to: Deputy Registrar of the Court
- Directorate: Registry of the Court
- Number of Indirect Reports: 01
- Job grade: P4
- Contract type: Regular

2. AU Values:

- Respect for Diversity and Team Work
- Think Africa Above all
- Transparency and Accountability
- Integrity and impartiality
- Efficiency and Professionalism
- Information and Knowledge sharing.

3. Job Purpose

Be responsible for the Interpretation at sessions and meetings of the Court as well as for translation of the documents of the Court from English or French into Portuguese.

4. Major Duties and Responsibilities

Under the overall supervision of the Registrar of the Court, and under the direct supervision of the Deputy Registrar, the Interpreter/Translator – Portuguese will perform the following duties and responsibilities:

- a. provide proper, clear, faithful interpretation from English or French into Portuguese during sessions and meetings of the Court using the standard, clear and accurate language;
- b. translate properly documents, primarily from English language or French language into Portuguese, ensuring the highest standard of accuracy, and maintaining the spirit, context, quality, technical language and nuances of the original version, using precise, clear and proper terminology;

To do this work, the Interpreter/Translator (Portuguese) shall:

- check appropriate references to ensure exact understanding and use of AU technical terminologies;
 - consult colleagues, authors of texts, and specialized technical dictionaries/ glossaries, data banks ...;
 - keep abreast with developments in the language field, both in the source and target languages, by compiling and regularly up-dating specific terminologies, phrases, lexicons, acronyms and special expressions in order to widen the stock of vocabulary with the aim of enhancing skills and ability;
 - Help develop terminology/lexicons of the AU;
 - provide consecutive interpretation, when required, during audiences and of statements at conferences, meetings, discussions, etc;
- c. perform any other duty as may be assigned.

5. Required qualifications and relevant work experience

Applicants must have:

Education qualification

- University degree in Languages, Humanities or related discipline
- A professional qualification from a recognized interpreters/translators school.

Work experience

- Minimum of eight (8) years of progressively relevant experience in interpretation and translation.
- Experience in working with legal documents is highly desirable.

6. Required skills, knowledge and competencies

Required skills and knowledge

- Demonstrate leadership abilities and professionalism
- Concentration, accuracy, and working under minimum supervision
- Respect for confidentiality and good public relations;
- Excellent interpersonal skills and ability to organize and work under pressure in a multi-cultural environment;
- Mastery of Computer Assisted Translation (CAT) Tools (TRADOS)
- Good communication and planning skills
- Excellent knowledge of international organizations;
- Computer literacy, including formatting of documents.
- An excellent command of the Portuguese and English languages or French language. Knowledge of any of the other AU languages will be an added advantage.

Competencies

Leadership Competencies

- Strategic Perspective
- Developing Others
- Driving Change
- Managing Risk

Core Competencies

- Building Relationships
- Responsibility
- Learning Orientation
- Communicating with impact

Functional Competencies

- Conceptual Thinking and Problem Solving
- Job Knowledge
- Drive for Results
- Innovation and Taking Initiative

7. Tenure of Appointment

The appointment will be a regular appointment for a period of three (3) years, the first twelve months of which will be considered as a probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance.

8. Gender Mainstreaming

The African Court is an equal opportunity employer; qualified women are strongly encouraged to apply.

9. Remuneration

Indicative basic salary of **US\$42,879.00 per annum** (grade P4, step 1) plus other related entitlements e.g. **post adjustment (42% of basic salary)**, **housing allowance (1,860.00 US\$ per month)**, **education allowance (100% of school fees up to a maximum of US\$10,000.00 per child per annum to a maximum of four children aged 21 years maximum)**, **spouse allowance (5% of the basic salary)**, **child allowance (US\$250 per annum per child up to four children aged 21 years maximum)**, etc in accordance with the Rules and Regulations governing International Civil Servants of the African Union.

10. Application

All applications must be submitted through the African Union Commission's website <https://careers.au.int> and be made not later than January 24, 2022.

NB: Candidates who previously applied for this position are encouraged to reapply through the aforementioned website.